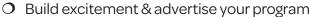
Program check

Getting Started



- O Deliver art paper, art instructions & signature template to the teachers who will oversee artwork creation
- O Share the program schedule/deadlines with your teacher(s)

Promote



- Announce in your newsletter, social media & website
- O Send "Look What's Coming" letter home to families

Check out the Coordinator Care Center for eMarketing Tools & Graphics! Password: CCC2425



- Follow the enclosed art instructions

 For best results, use the provided 8½" x 11" art paper

Identify Art

- O Use **pencil** when writing student name, teacher & grade on the **BACK** of the artwork, or print labels with information
- O Indicate the TOP of the artwork by putting a "T" on the back

Send Art

- Complete Shipping Form A
- O Use the prepaid UPS label, take the package to any UPS Ship Center

Send Artwork date:

Original Works will process your artwork and send back family packets containing: Original Artwork, Order Form, Pricing Letter, Product Brochure and Preview Magnet

Send Home



O Send home family packets

Date to send home packets:

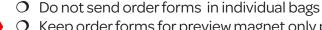
Collect



O Unpurchased magnets are returned to school (please recycle -do not return)

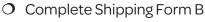
Order deadline date:

Prep Orders



- O Keep order forms for preview magnet only purchases (do not return to OW)
- O Organize by class & grade

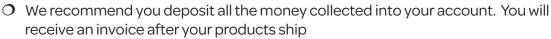
Ship



O Use the prepaid UPS label, take the package to any UPS Ship Center

Send Orders date:

Payment



O You can also send us one check made out to Original Works for the total amount of money you collected and we will send you back a check for your total profit

- O Completed products are shipped back to the school
- O Distribute to families
- O Share pictures with us on Social Media!

